



LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS)

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LCATS TRANSPORTATION POLICY COMMITTEE AND TECHNICAL ADVISORY COMMITTEE

Tuesday, May 13, 2008
9:30 a.m., Licking County Administration Building - Room A1

TENTATIVE AGENDA

POLICY COMMITTEE

1. Approval of March 11, 2008 meeting minutes
2. Resolution T-2008-14 Adoption of Transportation Vision 2030, Long-Range Transportation Plan (Sandie)
3. Resolution T-2008-15 Certification of LCATS Transportation Planning Process (Sandie)
4. Resolution T-2008-16 Adoption of the FY 2009 Unified Planning Work Program (Sandie)
5. Resolution T-2008-17 Adoption of a Modification to the FY 2008 Unified Planning Work Program (Sandie)
6. Resolution T-2008-18 Use of Local Funds for July 2008 Transportation Visioning (Sandie)
7. Resolution T-2008-19 Travel Policy, in and out of Ohio (Sandie)
8. Resolution T-2008-20 Travel, Access Management Conference (Sandie)
9. Resolution T-2008-21 Travel, 2008 Department of Transportation Planning Conference (Sandie)
10. LCATS and ODOT D5 Project Status Report (Matthew & Randy)
11. Transit Update (Cathy & Helen)
12. GIS Subcommittee Report (Sandie)
13. Information items:
 - District Safety Review Team Update (Matthew)
 - Changes in Traffic Count Program and Travel Demand Forecast Model (Matthew)
 - STIP/TIP Schedule (Matthew)
 - Intern Posting and return of Erica Allbaugh (Sandie)
 - Transportation Visioning Meeting in July (Sandie)
14. Other Business / Public Comment.

UPCOMING MEETINGS:

Tuesday, July 8, 2008 at 9:30 a.m., Licking County Building, LCATS Policy and TAC Meeting (as needed)

Tuesday, July 8, 2008 at 11:30 a.m., The Bryn Du Mansion Fieldhouse, Annual Transportation Visioning

Resolution T-2008-14

Whereas, the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) by the Governor of the State of Ohio, acting through the Ohio Department of Transportation, and in cooperation with locally elected officials, for Licking County minus the City of Pataskala and Etna Township; and

Whereas, pursuant to 23 United States Code 134 and 49 United States Code 5303(f) and LCATS, as the MPO, has caused the 2030 Transportation Plan, entitled Transportation Vision 2030, dated May 2008 to be prepared which has a Horizon Year of 20 years minimum based on SAFETEA-LU; and

Whereas, in compliance with U.S. Department of Transportation's Title VI Regulations, solicitation of citizens' comments on the Transportation Plan was made by following LCATS adopted Public Participation Process; and

Whereas, the 2030 Transportation Plan includes a complete update of the 2030 Plan; and

Whereas, pursuant to 23 USC 134, the Financial Plan for the Transportation Plan can be implemented and is consistent with funding that is reasonably expected to be available; and

Whereas, pursuant to SAFETEA-LU, the Transportation Plan has been analyzed based on an accepted methodology and has been determined to be in conformity with the requirements of the Clean Air Act Amendments of 1990, and the Hydrocarbon (HC), NOx and PM2.5 budgets contained in the approved State Implementation Plan (SIP); and

THEREFORE BE IT RESOLVED, the Policy Committee of LCATS:

Section 1. Adopts the 2030 Transportation Plan, entitled Transportation Vision 2030, dated May 2008, for the Licking County Area Transportation Study Area and recommends that its members incorporate these improvements into their plans and capital improvement programs.

Section 2. Finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

Mike McFarland, Chair
Licking County Area Transportation Study

Adopted May 13, 2008

RESOLUTION T – 2008 – 15

OF THE POLICY COMMITTEE OF THE LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS) CERTIFYS THE URBAN TRANSPORTATION PLANNING PROCESS.

WHEREAS, the LCATS conducts the transportation planning process for the area consisting of Licking County, Ohio, excluding Etna Township, including the municipalities therein except for the cities of Pataskala and Reynoldsburg [located in the Mid-Ohio Regional Planning Commission (MORPC) area] and including the Village of Millersport, located in Fairfield County, and

WHEREAS, the federal regulations relating to urban transportation planning, published as 23 CFR §450, require the MPO and ODOT to certify the transportation process cooperatively conducted is in conformance with the regulations; and

WHEREAS, the federal regulations published as 23 CFR §450 require the urban transportation planning process shall include activities to support the development and implementation of a Transportation Plan and a Transportation Improvement Program (TIP) including a financial plan and subsequent project development activities to the degree appropriate for the area; and

WHEREAS, the federal regulations published as 23 CFR §450, as may be amended, also require:

{23 CFR §450.300} "...[The] metropolitan area has a continuing, cooperative and comprehensive transportation planning process that results in plans and programs that consider all transportation modes and supports metropolitan community development and social goals. These plans and programs shall lead to the development and operation of an integrated, intermodal transportation system that facilitates the efficient, economic movement of people and goods."

{23 CFR §450.334} (a) "The state and the MPO shall annually certify to the FHWA and the FTA that the planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable requirements of:

(1) Section 134 of title 23, U.S.C., section 8 of the Federal Transit Act (49 U.S.C. appendix §1607) and this part;

23 USC §134 reads, in part: "It is in the national interest to encourage and promote the safe and efficient management, operation, and development of surface transportation systems that will serve the mobility needs of people and freight and foster economic growth and development within and through urbanized areas, while minimizing transportation-related fuel consumption and air pollution.

To accomplish this objective stated in paragraph (1), metropolitan planning organizations, in cooperation with the State and public transit operators, shall develop transportation plans and programs for urbanized areas of the State.

The plans and programs for each metropolitan area shall provide for the development and integrated management and operation of transportation systems and facilities (including pedestrian walkways and bicycle transportation facilities) that will function as an intermodal transportation system for the metropolitan area and as an integral part of an intermodal transportation system for the State and the United States.

The process for developing the plans and programs shall provide for consideration of all modes of transportation and shall be continuing, cooperative, and comprehensive to the degree appropriate, based on the complexity of the transportation problems to be addressed.”

- (2) Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. §7504, §7506(c) and (d)).
- (3) Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. §324 and 29 U.S.C. §794. Executive Order 12898 by requiring that Federal programs and activities address environmental justice in its planning and products.
- (4) Section 1101(b) of the Safe Accountable Flexible Transportation Equity Act a Legacy for Users (Public Law 109-203) regarding the involvement of disadvantaged business enterprises in FHWA and FTA funded planning projects Public Law 109-59, Title I, August 10, 2005, 119 Statutory, 450 CFR part 23; and
- (5) The provisions of the Americans with Disabilities Act of 1990 (Public Law 101-336, 104 Stat. 327, as amended) and U.S. DOT regulations “Transportation for Individuals with Disabilities” (49 CFR parts 27, 37 and 38).

WHEREAS, the Policy Committee of the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) for area-wide transportation planning in Licking County by the Governor of the State of Ohio in accordance with the regulations of the U.S. Department of Transportation; and

WHEREAS, the Policy Committee in cooperation with the State of Ohio, is responsible for carrying out the continuing, comprehensive and coordinated transportation planning process for Licking County in cooperation with local elected officials;

THEREFORE BE IT RESOLVED, the Policy Committee of LCATS:

- Section 1. Certifies in consideration of the requirements listed herein and to the degree appropriate for the size of the area and the complexity of its transportation problems that the urban transportation planning process is being carried out in conformance with all applicable federal requirements.
- Section 2. Finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

RESOLUTION T – 2008 – 16

OF THE POLICY COMMITTEE OF THE LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS) APPROVES THE FISCAL-YEAR 2009 UNIFIED PLANNING WORK PROGRAM.

WHEREAS, the Ohio Department of Transportation, the Federal Highway Administration and the Federal Transit Administration have reviewed the Fiscal Year 2009 Unified Planning Work Program for approval as a basis for soliciting state and federal funds; and

WHEREAS, approval by the LCATS Policy Committee of this Unified Planning Work Program is necessary to receive federal and state grants; and

WHEREAS, the Fiscal Year 2009 Final Unified Planning Work Program identifies all projects and services to be provided by the LCATS staff during Fiscal Year 2009, which commences on July 1, 2008, and terminates on June 30, 2009; and

WHEREAS, the Policy Committee of the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) for area-wide transportation planning in Licking County by the Governor of the State of Ohio in accordance with the regulations of the U.S. Department of Transportation; and

WHEREAS, the Policy Committee in cooperation with the State of Ohio, is responsible for carrying out the continuing, comprehensive and coordinated transportation planning process for Licking County in cooperation with local elected officials;

THEREFORE BE IT RESOLVED, the Policy Committee of LCATS:

- Section 1. Approves the Unified Planning Work Program for Fiscal-Year 2009 as a document to receive federal and state transportation planning funds.
- Section 2. This resolution be forwarded to ODOT as evidence of acceptance of this program by the LCATS Policy Committee.
- Section 3. Finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

Mike McFarland, Chair
Licking County Area Transportation Study

Adopted May 13, 2008

LCATS Fiscal-Year 2009 Unified Planning Work Program Summary

Final May 2008

WORK ELEMENT	END PRODUCTS
601.10 <i>Short Range Planning</i>	<ol style="list-style-type: none"> 1. FY 2008 UPWP Final Progress Report (<i>September 2008</i>) 2. LCATS Policy and Procedure Manual (<i>September 2008</i>) 3. Update the LCATS Prospectus (<i>September 2008</i>) 4. Revision to FY 2009 UPWP (<i>December 2008</i>) 5. FY 2009 UPWP 1st Half Progress Report (<i>January 2009</i>) 6. LCATS Section of Licking County Planning Commission Annual Report (<i>Feb 2009</i>) 7. DRAFT Fiscal Year 2010 Unified Planning Work Program (<i>March 2009</i>) 8. FINAL Fiscal Year 2010 Unified Planning Work Program (<i>May 2009</i>) 9. Title VI Program - ODOT Compliance Review Response (<i>May 2009</i>) 10. Annual Certification and Review (<i>May 2009</i>) 11. Licking County Planning Commission Newsletter (includes LCATS) (<i>June 2009</i>)
601.11 <i>Safety and Congestion Initiative</i>	<ol style="list-style-type: none"> 1. Safety Study if requested 2. Safety Study of Blacks Road (<i>September 2008</i>) 3. Public Education Safety Outreach Campaign, Don't drink and drive (<i>January 2009</i>) 4. Public Education Safety Outreach Campaign, Seat belt use (<i>June 2009</i>)
601.13 <i>Security Initiative</i>	<ol style="list-style-type: none"> 1. Evaluation of bridge elevations and flood levels (<i>June 2009</i>)
602.10 <i>Transportation Improvement Program</i>	<ol style="list-style-type: none"> 1. Publish annual listing of projects for which LCATS Federal funds have been obligated in the preceding year (<i>September 2008</i>) 2. 1st Draft FY 2010-2013 Transportation Improvement Program (<i>February 2009</i>) 3. 2nd Draft FY 2010-2013 Transportation Improvement Program (<i>March 2009</i>) 4. Final FY 2010-2013 Transportation Improvement Program (<i>May 2009</i>) 5. FY 2008-2011 Transportation Improvement Program (TIP) monitoring 6. Quarterly STIP/TIP Amendments (July 1, October 1, 2008; January 1, April 1, 2009)
605.10 <i>Continuing Planning Surveillance</i>	<ol style="list-style-type: none"> 1. Completion of annual traffic monitoring program (<i>September 2008</i>) 2. LBRS data project (<i>December 2008</i>)
610.10 <i>Transportation Plan</i>	<ol style="list-style-type: none"> 1. Transportation Visioning Workshop (<i>July 2008</i>)
674.10 <i>Transit ~ LCATS</i>	<ol style="list-style-type: none"> 1. No specific end products for this work element
675.10 Transit Planning - City of Newark	<ol style="list-style-type: none"> 1. PTMS Report Update (<i>February 2009</i>) 2. Certification of Data Report (<i>February 2009</i>) 3. National Transit Database Report (<i>April 2009</i>) 4. Updated Transit Development Plan - Update (<i>June 2009</i>) 5. FTA Triennial Review (<i>September 2008</i>) <p>NOTE: There is no LCATS staff time associated with this Work Element</p>
675.20 Transit Planning - Licking County Transit Board (LCTB)	<ol style="list-style-type: none"> 1. Update the LCTB TDP (Transit Development Plan) as necessary (<i>ongoing</i>) 2. Monitor services for needed changes/improvements (<i>ongoing</i>) 3. Coordinate transportation services when possible (<i>ongoing</i>) 4. PMTS Report Update (<i>February 2009</i>) 5. Certification of Data Report (<i>February 2009</i>) 6. National Transit Database Report (<i>April 2009</i>) 7. FTA Triennial Review (<i>October 2008</i>) <p>NOTE: There is no LCATS staff time associated with this Work Element</p>
682.10 Local Exclusive	<ol style="list-style-type: none"> 1.

RESOLUTION T – 2008 – 17

OF THE POLICY COMMITTEE OF THE LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS) APPROVES A MAY 2008 MODIFICATION TO THE FISCAL YEAR 2008 [July 1, 2007 through June 30, 2008] UNIFIED PLANNING WORK PROGRAM (UPWP).

WHEREAS, this modification includes:

- 1) Adding \$1500 direct costs to 601.11, Safety, for attendance at 8th National Conference on Access Management
- 2) Adding \$6000 direct costs to 601.11, Safety, for development and early air time for seat belt message campaign
- 3) Redistribution of direct costs and person hours among the various Work Elements; and

WHEREAS, the Ohio Department of Transportation, the Federal Highway Administration and the Federal Transit Administration have reviewed the Fiscal Year 2008 Unified Planning Work Program for approval as a basis for soliciting state and federal funds; and

WHEREAS, approval by the LCATS Policy Committee of this Unified Planning Work Program is necessary to receive federal and state grants; and

WHEREAS, the Fiscal Year 2008 Final Unified Planning Work Program identifies all projects and services to be provided by the LCATS staff during Fiscal Year 2008, which commences on July 1, 2007, and terminates on June 30, 2008; and

WHEREAS, the Policy Committee of the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) for area-wide transportation planning in Licking County by the Governor of the State of Ohio in accordance with the regulations of the U.S. Department of Transportation; and

WHEREAS, the Policy Committee in cooperation with the State of Ohio, is responsible for carrying out the continuing, comprehensive and coordinated transportation planning process for Licking County in cooperation with local elected officials;

Therefore be it Resolved, the Policy Committee of LCATS:

- Section 1. Accepts the modifications to the Unified Planning Work Program for Fiscal-Year 2008 as a document to receive federal and state transportation planning funds.
- Section 2. This resolution be forwarded to ODOT as evidence of acceptance of this program by the LCATS Policy Committee.
- Section 3. Finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

Mike McFarland, Chair
Licking County Area Transportation Study
Adopted May 13, 2008

RESOLUTION T – 2008 – 18

OF THE POLICY COMMITTEE OF THE LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS) APPROVES THE USE OF LOCAL FUNDS NOT TO EXCEED \$1,000 FOR THE JULY 8, 2008 TRANSPORTATION VISIONING MEETING.

WHEREAS, the Policy Committee of the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) for area-wide transportation planning in Licking County by the Governor of the State of Ohio in accordance with the regulations of the U.S. Department of Transportation; and

WHEREAS, the Policy Committee in cooperation with the State of Ohio, is responsible for carrying out the continuing, comprehensive and coordinated transportation planning process for Licking County in cooperation with local elected officials; and

THEREFORE BE IT RESOLVED, the Policy Committee of LCATS:

- Section 1. Approves the use of local funds not to exceed \$1,000 for the July 8, 2008 Transportation Visioning meeting.
- Section 2. Finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

Mike McFarland, Chair
Licking County Area Transportation Study

Adopted May 13, 2008

RESOLUTION T – 2008 – 19

OF THE POLICY COMMITTEE OF THE LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS) APPROVES FINANCIAL AUTHORIZATION IN THE NORMAL OPERATIONS OF LCATS TOTALING LESS THAN OR EQUAL TO \$2,500.00 FOR FISCAL YEAR 2009, COMMENCING JULY 1, 2008.

WHEREAS, the LCATS Prospectus states

“ . . . Financial Authorization – in the normal operations of LCATS and the staff including but not limited to operating expenses, equipment purchasing and travel, both in and out of state, in amounts totaling less than or equal to \$2,500.00 may be approved by the Director of the Licking County Planning Commission”; and

WHEREAS, each and every operating expense, including travel reimbursement requests are approved by the Executive Director, and / or his designee; and

WHEREAS, the Policy Committee of the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) for area-wide transportation planning in Licking County by the Governor of the State of Ohio in accordance with the regulations of the U.S. Department of Transportation; and

WHEREAS, the Policy Committee in cooperation with the State of Ohio, is responsible for carrying out the continuing, comprehensive and coordinated transportation planning process for Licking County in cooperation with local elected officials; and

THEREFORE BE IT RESOLVED, the Policy Committee of LCATS:

- Section 1. Approves financial authorization in the normal operations of LCATS totaling less than or equal to \$2,500.00 during Fiscal-Year 2009, commencing July 1, 2008.
- Section 2. Finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

Mike McFarland, Chair
Licking County Area Transportation Study

Adopted May 13, 2008

RESOLUTION T- 2008 – 20

OF THE POLICY COMMITTEE OF THE LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS) APPROVING ALL ASSOCIATED TRAVEL EXPENSES FOR LCATS EXECUTIVE DIRECTOR AND LCATS TECHNICAL STUDY DIRECTOR OR THEIR DESIGNEE TO ATTEND THE 8TH NATIONAL CONFERENCE ON ACCESS MANAGEMENT IN BALTIMORE, MARYLAND FROM JULY 13 – 16, 2008.

WHEREAS, LCATS Executive Director is responsible for the Licking County Access Management Regulations as part of the overall County Sub-Division Regulations; and,

WHEREAS, LCATS strives to reduce crashes and increase capacity through access management policies and techniques; and,

WHEREAS, the National Access Management Conference will provide ideas on how to balance access to developed land while ensuring mobility of traffic in a safe and efficient manner; and,

WHEREAS, these type of conferences provide a great opportunity to network with other transportation professionals around the world; and,

WHEREAS, the Policy Committee of the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) for area-wide transportation planning in Licking County by the Governor of the State of Ohio in accordance with the regulations of the U.S. Department of Transportation; and

WHEREAS, the Policy Committee in cooperation with the State of Ohio, is responsible for carrying out the continuing, comprehensive and coordinated transportation planning process for Licking County in cooperation with local elected officials; and

THEREFORE BE IT RESOLVED, the Policy Committee of LCATS:

- Section 1. Approves LCATS Executive Director and Technical Study Director or their designees to attend the 8TH National Access Management Conference inclusive of all expenses associated with the conference.
- Section 2. Finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

Mike McFarland, Chair
Licking County Area Transportation Study

Adopted May 13, 2008

RESOLUTION T- 2008 – 21

OF THE POLICY COMMITTEE OF THE LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS) APPROVING ALL ASSOCIATED TRAVEL EXPENSES FOR LCATS TECHNICAL STUDY DIRECTOR AND TRANSPORTATION PLANNER TO ATTEND THE 2008 DEPARTMENT OF TRANSPORTATION PLANNING CONFERENCE IN HUNTINGTON, WV FROM SEPTEMBER 24 – 25, 2008.

WHEREAS, LCATS Technical Study Director is responsible for the transportation planning in the LCATS Study Area; and,

WHEREAS, LCATS Transportation Planner also participates in the transportation planning in the LCATS Study Area; and,

WHEREAS, these type of conferences provide a great opportunity to network with other transportation professionals around the world; and,

WHEREAS, the Policy Committee of the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) for area-wide transportation planning in Licking County by the Governor of the State of Ohio in accordance with the regulations of the U.S. Department of Transportation; and

WHEREAS, the Policy Committee in cooperation with the State of Ohio, is responsible for carrying out the continuing, comprehensive and coordinated transportation planning process for Licking County in cooperation with local elected officials; and

THEREFORE BE IT RESOLVED, the Policy Committee of LCATS:

- Section 1. Approves LCATS Technical Study Director and Transportation Planner to attend the 2008 Department of Transportation Planning Conference inclusive of all expenses associated with the conference.
- Section 2. Finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

Mike McFarland, Chair
Licking County Area Transportation Study

Adopted May 13, 2008