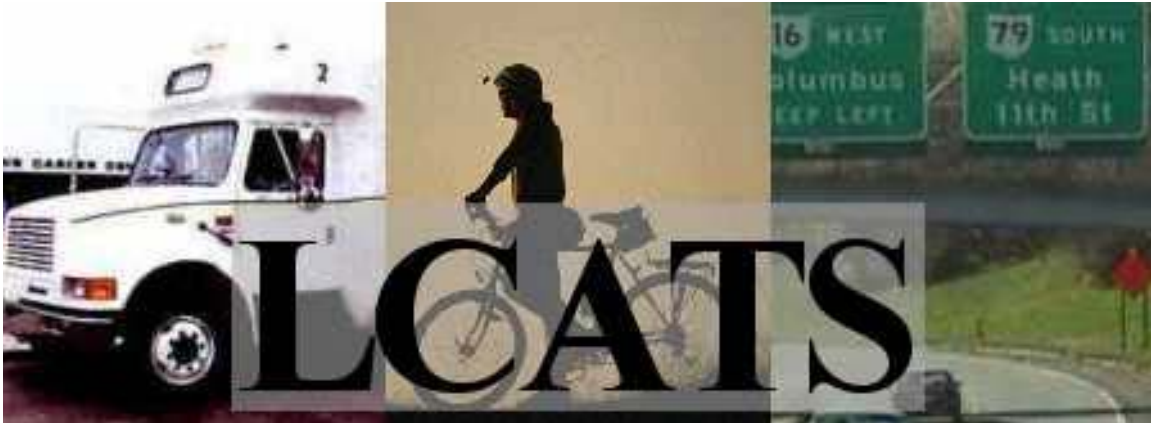


# LICKING COUNTY AREA TRANSPORTATION STUDY PUBLIC PARTICIPATION PROCESS



Prepared By:

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Technical Study Director

May 2007  
(Formerly known as Public Involvement Process)

The preparation of this document was prepared in cooperation with The United States Department of Transportation's Federal Highway Administration and Federal Transit Administration, the State of Ohio Department of Transportation, and the local communities (i.e. Licking County, the cities of Newark and Heath, and the Villages of Granville and Hebron).

The contents of this report reflect the views of the Licking County Area Transportation Study, which is responsible for the facts and accuracy of the data presented. The contents do not necessarily reflect the official view and policies of the State of Ohio Department of Transportation and/or the United States Department of Transportation. This report does not constitute a standard specification or regulation.

# **PUBLIC PARTICIPATION PROCESS**

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## Resolution of Adoption ~ May 8, 2007

### RESOLUTION T – 2007 – 12

OF THE POLICY COMMITTEE OF THE LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS) ADOPTS THE PUBLIC PARTICIPATION PROCESS.

WHEREAS, the Public Participation Process was prepared to meet the needs of early coordination and participation of all "interested parties", individuals and entities that are directly and indirectly affected, in the transportation planning and programming process; and

WHEREAS, the current federal transportation legislation, SAFETEA-LU (Safe, Accountable, Flexible, Efficient Transportation Equity Act, a Legacy for Users), authorizes funding for Federal highway, highway safety, transit and other transportation programs and requires that Metropolitan Planning Organizations establish, periodically review, and update public participation processes to assure early and continued public awareness or, and access to, the transportation decision-making process; and

WHEREAS, the Policy Committee of the Licking County Area Transportation Study (LCATS) is designated as the Metropolitan Planning Organization (MPO) for area-wide transportation planning in Licking County by the Governor of the State of Ohio in accordance with the regulations of the U.S. Department of Transportation; and

WHEREAS, the Policy Committee in cooperation with the State of Ohio, is responsible for carrying out the continuing, cooperative, and comprehensive transportation planning process for Licking County in cooperation with local elected officials;

THEREFORE BE IT RESOLVED, the Policy Committee of LCATS:

- Section 1. Adopts the Public Participation Process dated May 2007.
- Section 2. This committee finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

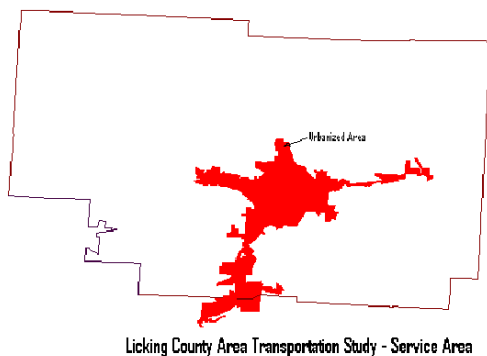


Helen Hall, Chair  
Licking County Area Transportation Study

Adopted May 8, 2007

## Introduction

The Licking County Area Transportation Study (LCATS) is the designated Metropolitan Planning Organization (MPO) for the Newark Ohio urbanized area and conducts a continuing, cooperative and comprehensive urban transportation planning process. In doing so, LCATS is the forum for cooperative transportation decision-making by the principal elected officials of general-purpose local government in Licking County, Ohio. LCATS study area boundaries are defined as the entire area within Licking County, Ohio excluding Etna Township, the cities of Pataskala and Reynoldsburg (*which are in the Mid-Ohio Regional Planning Commission (MORPC) service area*) and including the Village of Millersport located in Fairfield County.



## Policy Statement

LCATS' Public Participation Process is a proactive process and is an integral part of LCATS' 3C (Continuing, Cooperative, and Comprehensive) Transportation Planning Process. This process aims at the inclusion of all study area residents and others by means of two-way communication aimed at incorporating the needs, views, concerns and issues of the public into the transportation decision-making process.

The policy is to provide:

- Complete information
- Timely public notice
- Full public access to key decisions
- Opportunities for early and continuing involvement.

This Public Participation Process is designed to promote coordination with other local, regional, state, and federal public participation processes to enhance public consideration of issues, plans, and programs and to reduce duplication of efforts and costs.

The intent of this policy is to comply with the public participation guidelines prescribed in the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy For Users (SAFETEA-LU).

## Goals and Objectives

Public participation in the transportation planning process is a priority for federal, state, and local officials. The current federal transportation legislation, SAFETEA-LU, authorizes funding for Federal highway, highway safety, transit and other transportation programs and requires that MPO's establish, periodically review, and update public participation processes to assure early and continued public awareness of and access to the transportation decision-making process.

The overall goal of LCATS Public Participation Process...

### ***Reach Out, Engage and Interact with interested parties and the public***

This goal can only be met by meeting the following objectives:

- Target Audience Outreach
- Use of Outreach Tools and Visualization to Engage the Audience
- Self Evaluation for Improvement

In order to have good public participation on any project or plan, the target audience must be identified. Once the target audience has been identified, strategies can be selected that will best entice them to become involved and engaged in the process. The Public Participation Process for large-scale projects should be carefully considered to insure that EJ Populations and local residents are included in the decision making process. Obviously, smaller maintenance type projects are less intrusive to the individual and therefore require fewer scheduled opportunities for involvement.

Integrating the various tools that are available for public participation creates a myriad of opportunity for engagement. The following section includes a matrix of the minimum outreach for typical projects and plans. It also includes a listing of various techniques that can be utilized to engage the public and other interested parties. The selection of the actual techniques will be derived based on the type and breadth of the project or plan.

Following any significant project or plan it is important to review the effectiveness of the Participation efforts. Additions should be made to project mailing lists, the LCATS Master E-mail list, and the Interested Parties database. As part of the periodic Quality Improvement Review, conducted every four years by ODOT and Federal Highway, LCATS will review and make any necessary changes to the Public Participation Process.

Periodically, LCATS will review their techniques used for public participation with the intent to continuously improve.

## **Public Participation**

The purpose of Public Participation is to increase public awareness and participation while widening the range of voices and views in the planning process. LCATS' Public participation process will be coordinated with ODOT's Public Participation Process wherever possible to enhance public consideration of the issues plans and programs to reduce redundancies and costs.

### **Matrix of LCATS Minimum Participation Activities**

The following is a matrix of the LCATS minimum public participation activities for typical projects and documents:

<b>Project or Document</b>	<b>Minimum Comment Period</b>	<b>Minimum Outreach</b>	<b>Minimum Advertising</b>
Transportation Plan	30 days	<ul style="list-style-type: none"> <li>• 1 public Meeting</li> <li>• 1 Stakeholder Session for plan development</li> <li>• Review of Red Flag and Environmental GIS data with Interested Parties during Plan Development</li> <li>• Website</li> <li>• Master Email List</li> <li>• Letter to Interested Parties</li> </ul>	<ul style="list-style-type: none"> <li>• Notice in Newark Advocate</li> <li>• Website</li> </ul>
Transportation Improvement Plan (TIP)	14 days	<ul style="list-style-type: none"> <li>• 1 public Meeting</li> <li>• Website</li> <li>• Master Email List</li> <li>• Letter to Interested Parties</li> </ul>	<ul style="list-style-type: none"> <li>• Notice in Newark Advocate</li> <li>• Website</li> </ul>
Updates to Public Participation Process	45 days	<ul style="list-style-type: none"> <li>• Website</li> <li>• Master Email List</li> <li>• Letter to Interested Parties</li> </ul>	<ul style="list-style-type: none"> <li>• Notice in Newark Advocate</li> <li>• Website</li> </ul>
Major Project (significant right of way needed or a large corridor)	30 days	<ul style="list-style-type: none"> <li>• 1 public Meeting</li> <li>• Invitation to mailing list developed for the project</li> <li>• Master Email List</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Notice in local paper for the area</li> <li>• Website</li> </ul>
Major Study or Specific Plan	30 days	<ul style="list-style-type: none"> <li>• 1 public Meeting</li> <li>• Invitation to mailing list developed for the project</li> <li>• Master Email List</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Notice in local paper for the area</li> <li>• Website</li> </ul>
Policy Committee Meetings	Continuous	<ul style="list-style-type: none"> <li>• Website</li> <li>• Master Email List</li> </ul>	<ul style="list-style-type: none"> <li>• Website</li> </ul>

Project or Document	Minimum Comment Period	Minimum Outreach	Minimum Advertising
Technical Advisory Committee (TAC) Meetings	Continuous	<ul style="list-style-type: none"> <li>• Website</li> <li>• Master Email List</li> </ul>	<ul style="list-style-type: none"> <li>• Website</li> </ul>
Transportation Plan Addendum <b>NOT</b> requiring conformity analysis	Part of Policy & TAC Meetings	<ul style="list-style-type: none"> <li>• Website</li> <li>• Master Email List</li> <li>• Included in TAC and Policy Meeting information</li> </ul>	<ul style="list-style-type: none"> <li>• Website</li> </ul>
TIP Amendment <b>NOT</b> requiring conformity analysis	Part of Policy & TAC Meetings	<ul style="list-style-type: none"> <li>• Website</li> <li>• Master Email List</li> <li>• Included in TAC and Policy Meeting information</li> </ul>	<ul style="list-style-type: none"> <li>• Website</li> </ul>
Transportation Plan Addendum that <b>requires</b> conformity analysis		Modifications or changes to the Transportation Plan that require new conformity analysis shall be addressed on an individual basis.	<ul style="list-style-type: none"> <li>• Website</li> </ul>
TIP Amendment that <b>requires</b> conformity analysis		Modifications or changes to the TIP that require new conformity analysis shall be addressed on an individual basis.	<ul style="list-style-type: none"> <li>• Website</li> </ul>

## Participation Techniques

The following are tools that are commonly used for public outreach and participation in the LCATS area. The available options are not constrained by this list, as individual projects may warrant other types of outreach:

**LCATS Master Email List** – This list is constantly being updated and includes members of the Policy and TAC committees, citizens at large, local press, local businesses, and local governments.

**Interested Parties** - To meet the needs of early coordination, LCATS has developed and will continue to maintain a database of all “interested parties.” This list includes names and contact information of individuals and entities that are directly and indirectly affected by local transportation projects. The list includes local, state, federal, and tribal resource agencies. This list is included in Appendix A.

**Automated Survey Responses** - LCATS has automated survey responders that can be used during public meetings to allow individuals to ‘key in’ responses to questions unanimously. The public may feel more comfortable with this approach as to raising their hand in public when asked a question, or asked to rank options.

**Internet Survey Responses** - LCATS has purchased the rights to utilize Survey Monkey to create questionnaires on our website to allow for a wide outreach to the public. Survey Monkey also includes an analysis feature and simple download feature for further analysis of data received.

**Registered Voter Mailing Lists for Blind Surveys** - If it is desired to have a wide regional outlook to a project or plan questionnaires or surveys are mailed to select random registered voters.

**Clipboard Surveys** - Staff may periodically survey the general public at target locations to a targeted audience for a plan or project.

**Public Meetings** – There are various formats that can be used for Public Meetings. Each should be considered based on the type and type of information to be shared and collected. Options include Open House with static displays and knowledgeable professionals to answer questions. Another form is Presentation style; where professionals give information followed by a public question and answer session or a simple listening session. The other common option is a mix of the open house and presentation technique. In all public meetings the site must be evaluated. The location MUST be ADA compliant and be convenient to the targeted audience. LCATS frequently uses the Newark Public Library for regional outreach due to its central location, visitation patterns by all socio-economic groups and location within the EJ area and free parking.

**Counter Hours** – LCATS staff is available for consultation concerning transportation needs and projects in the LCATS study area during regular business hours.

**Continuous Involvement** – The public has access to continuous input to the transportation planning process through regularly scheduled TAC and Policy Meetings. The draft agenda is always posted on the website and there is always

the opportunity for public comment and input at each meeting. The location of the LCATS meetings are generally at the County Administration Building that is located central to the area, is ADA compliant and located in an EJ area.

**Public Notices** - LCATS will follow guidance provided per the Federal Register, 23 CFR Part 450, 49 CFR Part 613, Statewide Planning and Metropolitan Planning Rule, Section 450.316. Public notice will appear in the Newark Advocate, or any other appropriate newspaper or publication, as announcements of public meetings that are not regularly scheduled.

**Public Review and Comment** - All of LCATS transportation plans and programs (i.e., Transportation Improvement Program and Transportation Plan) will be available to the public for review and comment. When significant written and oral comments are received on the draft Transportation Plan or (TIP), a summary analysis and report on the disposition of comments shall be made part of the final Plan or (TIP). If the final Transportation Plan or final (TIP) differ significantly from the one, which was made available for public comment, or if new material issues are raised, which interested parties, could not reasonably have foreseen from the public involvement efforts, an additional opportunity for public comment on the revised Plan or (TIP) shall be made available.

**LCATS Web site** ([www.lcats.org](http://www.lcats.org)) - As technology advances, new opportunities for public interaction have grown. The ability to review documents, see streaming video and other images, collect and disseminate data, and share comments almost instantaneously across the world has made the internet, and associated websites, an invaluable tool in informing and interacting with the public. LCATS web site will be employed as a tool to involve the public in all levels of interaction including the dissemination of data and the ability to review plans. Information on the web site will be continually updated and revised as necessary and needed. Information typically found on the web site includes project specific links, news alerts, committee meeting minutes, newsletters, LCATS Transportation Plan, Transportation Improvement Plan, and other planning documents used and updated by LCATS.

## **Visualization**

With any type of outreach, the clear presentation of information is crucial. For this reason, LCATS relies on various Visualization techniques to meet the needs of the audience. The following is a listing of visualization techniques employed by LCATS:

**GIS Mapping** – The improvement to the Licking County GIS system is continuous and ongoing. The value and accuracy continues to improve. LCATS uses GIS data to clearly illustrate projects and disseminate information to the public and interested parties.

**Computer Simulation** – Simulation programs that illustrate roadway conditions are used by LCATS to provide a visual depiction of current and future conditions. Syncro is most commonly utilized.

**Photographs** – Digital Photos are included in public meetings and reports to illustrate current conditions and also to represent proposed conditions. This adds familiarity and clarification to projects, plans and studies.

**Aerial Photography** – Aerial Photography is integrated into our GIS system allowing us to highlight features in areas to the public in a clear and concise manner. This is especially helpful when looking at environmental resources.

**Interactive Responses** – LCATS has invested in an interactive response system that allows us to collect information unanimously from a group and display the data in graphics instantly for immediate response and input during workshops.

**Color and Graphics** – With the use of color and graphics in reports, presentations, and displays a large amount of information can be shared easily and quickly. Most individuals retain information presented visually rather than in text. LCATS tries to utilize visual summaries, followed by text.

## **Environmental Justice**

Additionally, to enhance the Public Participation Process, the LCATS follows President Clinton's Executive order 12898 dated February 4, 1994; Federal Actions to address Environmental Justice (EJ) in minority populations and low-income populations.

The U.S. EPA's Office of Environmental Justice defines EJ as follows:

“The fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations and policies. Fair treatment means that no group of people, including racial, ethnic, or socio-economic group should bear a disproportionate share of the negative environmental consequences resulting from industrial, municipal, and commercial operations or the execution of federal, state, local, and tribal programs and policies.”

While not a new requirement, EJ amplifies the provisions found in the four-decade old Title VI of the Civil Rights Act of 1964. Title VI of the Civil Rights Act of 1964 prohibits discriminatory practices in programs and activities receiving federal funds. The transportation planning regulations issued in February 2007 require that metropolitan transportation planning processes be consistent with Title VI.

EJ strengthens Title VI by requiring federal agencies to make achieving EJ part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority and low-income populations. The Ohio

Department of Transportation developed DOT Order 5610.2 to address EJ and to respond to Executive Order 12898.

LCATS, in its response to this very important challenge, prepared a Demographic Profile of Licking County. The purpose of the profile was to identify areas of low-income and minority citizens. Following each census LCATS reviews the data to determine if there are any new or different areas within the study area to be recognized. With a significant portion of our service area being low to moderate income, nearly all projects considered are a benefit to EJ populations.

The Travel Demand Forecasting Model was used to objectively quantify the impact of the transportation plan on the population subject to environmental justice consideration (henceforth referred to as the EJ population). Impacts were determined in two categories, accessibility benefits and negative impacts related to the acquisition of land for major new alignments. This is done as part of the Transportation Plan Development Process. Only projects that have been approved in the Transportation Plan are eligible to move forward in to the TIP.

Individual projects that involve significant right of way acquisition are also looked at on a project level basis and an Environmental Justice Report may be completed. This report generally overlays sensitive populations on a map of the study area to indicate special areas of consideration for analyzing the effects of changes along the corridor. Outreach to these identified areas along the corridor is important during the individual project development process.

## Appendix A – Interested Parties

Mr. Brian Williams, Director  
American Farmland Trust  
Ohio State Office  
50 West Broad Street  
Columbus Ohio 43215

Kettering Foundation  
Dayton Ohio Office  
200 Commons Road  
Dayton Ohio 43459

Mr. Doug Joseph, Chairman  
LC Soil and Water Conservation District  
771 East Main Street, Suite 100  
Newark Ohio 43055

Mr. Bill Daehler  
Ohio Department of Natural Resources  
2045 Morse Road Building C-4  
Columbus Ohio 43229

Mr. John Steinberger  
Ohio Department of Agriculture  
8998 East Main Street  
Reynoldsburg Ohio 43068

Mr. Kevin Bennett, President  
Granville Historical Society  
115 East Broadway  
Granville Ohio 43023

Mr. Howard Siegrist  
Education Director  
Licking County Extension Office  
771 East Main Street, Suite 103  
Newark Ohio 43055

National Park Service  
Midwest Regional Office  
601 River Front Drive  
Omaha Nebraska 68102

Ohio Environmental Protection Agency  
Division of Air Pollution  
POB 1049  
Columbus Ohio 43216

Mr. Verdie Abel  
Wildlife Planning Administrator  
Ohio Department of Natural Resources  
1840 Belcher Drive  
Columbus Ohio 43224

Ms. Windy Nelson  
Historic Hudson Community Association  
POB 5211  
Newark Ohio 43055

Mr. Wade Krempel, President  
Licking County Historical Society  
POB 785  
Newark Ohio 43055

Dr. Richard Shank  
State Director  
Nature Conservancy  
6375 Riverside Drive, Suite 50  
Dublin Ohio 43017

Ohio Environmental Protection Agency  
Division of Ground Water  
POB 1049  
Columbus Ohio 43216

Mr. Mark J. Epstein, Department Head  
Resources Protection and Review Department  
Ohio Historic Preservation Office  
567 East Hudson Street  
Columbus Ohio 43211

Mr. Gary Ness, Director  
Ohio Historical Society  
1982 Velma Avenue  
Columbus Ohio 43211

Mr. Amos Loveday  
Ohio Historical Society  
State Historic Preservation Office  
567 East Hudson Street  
Columbus Ohio 43211

Mr. James Grasso, Planner  
Outdoor Recreation  
US Department of the Interior  
1709 Jackson Street  
Omaha Nebraska 68102

Harrison Twp. Trustees  
C/O Shirley Ashbrook  
6045 Wesleyan Church Road  
Alexandria, Ohio 43001

Liberty Township Trustees  
C/O Heather Berry  
4900 Dutch Lane Road  
Johnstown, Ohio 43031

Peggy Kirk Hall, Attorney at Law  
OSU Swank program on Rural-Urban Policy  
2120 Fyffe Road  
Columbus Ohio 43224

Mark Lemon, Asst Attorney General  
Environmental Enforcement  
State of Ohio Attorney Generals Office  
30 East Broad Street  
Columbus Ohio 43215

Ms. Mary Knapp, Supervisor  
US Fish and Wildlife Service  
6950 American Parkway, Suite H  
Reynoldsburg Ohio 43068

Russ Edgington  
Licking Park District Director  
P.O. Box 590  
4309 Lancaster Rd. SE  
Granville, OH 43023

Sarah Phillips  
Johnstown Village Administrator  
P.O. Box 457  
Johnstown, OH 43031

Ohio Chapter  
Sierra Club  
36 West Gay Street  
Columbus Ohio 43215

Ms. Sharon Bond, Chief  
Planning Division  
US Army Corps of Engineers  
POB 59  
Louisville Kentucky 40201

West Licking Historical Society  
POB 1025  
Pataskala Ohio 43062

Lawrence Freisel  
Utica Mayor  
P.O. Box 526  
220 N. Main St.  
Utica, OH 43080

Fallsbury Township Trustees  
C/O Ruth Ann Gallwitz  
10181 Cullison Road  
Frazeyburg, Ohio 43822

Mary Ann Township Trustees  
C/O Tom Bodle  
11950 Wilkins Run Rd. NE  
Newark, Ohio 43055

John Groff  
Planning and Zoning  
1287 Hebron Road  
Heath, OH 43056

Jersey Township Trustees  
C/O Shirley Green  
2810 Mink Street  
Johnstown, Ohio 43031

Burlington Township Trustees  
C/O Linda Brown  
12160 Smoketown Road NE  
Utica, Ohio 43080

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P.O. Box 1208  
Hebron, Ohio 43025

Perry Township Trustees  
C/O Kathy Chaney  
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Hanover Village Mayor  
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Newark, OH 43055

Bennington Township Trustees  
C/O Sally Hatfield  
6642 Bennington Chapel Rd  
Centerburg, Ohio 43011

Hopewell Township Trustees  
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Newark, Ohio 43056

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P.O. Box 71  
Kirkersville, OH 43033

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P.O. Box 149  
1 School St.  
St. Louisville, OH 43071

Eden Township Trustees  
C/O Steve Little  
10749 Eden Church Rd. N.E  
St. Louisville, Ohio 43071

Granville Township Trustees  
C/O Norman Kennedy  
PO Box 315  
Granville, Ohio, 43023

James Jasper  
Alexandria Mayor  
P.O. Box 343  
58 E. Main St.  
Alexandria, OH 43001

McKean Township Trustees  
C/O Phyllis Ellas  
2367 Lundys Lane  
Newark, Ohio 43055

Licking Township Trustees  
C/O Jill Linn  
PO Box 222  
Jacksonstown, Ohio 43030

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Newark City Engineer  
40 W. Main St.  
Newark, OH 43055

St. Albans Township Trustees  
C/O Bridget Reeves  
2585 Johnstown-Alexandria  
Alexandria, Ohio 43001

Mike McFarland  
Hebron Village Administrator  
P.O. Box 898  
94 W. Main St.  
Hebron, OH 43025

Frank Foster  
Buckeye Lake Mayor  
P.O. Box 345  
Buckeye Lake, OH 43008

Allison Terry  
Pataskala City Planner  
196 E. Broad St.  
Pataskala, OH 43062

Molly Roberts  
Granville Village Fiscal  
Administrator  
141 E. Broadway  
Granville, OH 43023

Bowling Green Township Trustees  
C/O Jennie Duval  
11779 Mack Rd. SE  
Glenford, Ohio 43739

Franklin Township Trustees  
C/O Phyllis Penick  
11730 Flint Ridge Road SE  
Newark, Ohio 43055

Etna Township Trustees  
C/O Barbara Digel-Barrett  
533 Ballman Road SW  
Reynoldsburg, Ohio 43068

Hanover Township Trustees  
C/O John Osborn  
18088 Crawmer Rd. SE  
Newark, Ohio 43055

Monroe Township Trustees  
C/O Debra Farley  
9444 Woodhaven Road  
Johnstown, Ohio 43031

Timothy Anderson  
Croton Mayor  
P.O. Box 186  
Croton, OH 43013

Madison Township Trustees  
C/O Nancy Robinson  
3153 Beal Rd. SE  
Newark, Ohio 43056

Newton Township Trustees  
C/O Terry Tharp  
3579 Chestnut Hills Road  
Newark, Ohio 43055

Hartford Township Trustees  
C/O Michael Ullom  
P.O. Box 203  
Croton, Ohio 43013

Newark Township Trustees  
C/O Juanita Warthen  
PO BOX 343  
Newark, Ohio 43055

Carl VanDeest  
Johnstown Mayor  
137 N. Main St.  
Johnstown, OH 43031

Washington Township Trustees  
C/O Phillip Shaw  
720 North Street  
Utica, Ohio 43080

Mr. Steve Butcher  
City of Pataskala Mayor  
196 E. Broad St.  
Pataskala, OH 43062

ODNR  
Natural Areas and Preserves  
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Columbus, Ohio 43229

City of Heath  
Recreation and Parks Department  
580 Cynthia Street  
Heath, Ohio 43056

City of Newark  
Recreation and Parks Department  
40 West Main Street  
Newark, Ohio 43055

US Department of Agriculture  
200 North High Street  
Columbus, Ohio 43215

US Soil Conservation  
200 North High Street, Room 522  
Columbus, Ohio 43215

ODOT  
Office of Environmental Services  
1980 West Broad Street  
Columbus, Ohio 43215

Old Homestead Club  
12 South Main Street  
Mount Vernon, Ohio 43050

Mr. Michael Mac Mullen  
US EPA, Manager (B-19J)  
77 West Jackson Blvd.  
Chicago, Il 60604

Steven R. Hawkins  
US Army Corp of Engineers  
US Army Division, Great  
Lakes/Ohio River CELRD  
550 Main Street  
Cincinnati, Oh 45201

US Army Corp of Engineers  
Muskingum Basin Office  
5336 SR 800  
Dover, Ohio 44622

Mayor of New Albany  
99 West Main Street  
New Albany, Ohio 43054

Mayor of Gratiot  
349 Main Street  
Gratiot, OH 43740

## LCATS Master Email List

City of Heath, Building and Zoning Chief, John Groff.....heathzoningdept@alltel.net  
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City of Newark, Economic Development Director, Stephen Fowler .....sfowler@newarkohio.net  
City of Newark, Engineer, Brian Morehead ..... morehead@newarkohio.net  
City of Newark, Transit Operations Coordinator, Helen Hall .....hhall@newarkohio.net  
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FHWA Ohio Division, Planning Specialist, Tashia Clemons ..... tashia.clemons@fhwa.dot.gov  
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Joe Cooper ..... thecoopers@windstream.net  
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Licking County Commissioner, Marcia J. Phelps ..... mphelps@lcounty.com  
Licking County Commissioner, Tim Bubb .....tbubb@lcounty.com  
Licking County Commissioner's Office, Clerk, Beverly Adzic..... badzic@lcounty.com  
Licking County Commissioner's Office, Deputy Clerk, Pam Jones..... pjones@lcounty.com  
Licking County Engineer, Tim Lollo ..... tlollo@lcounty.com  
Licking County Planning Commission, Corinne Johnson..... cjohnson@lcounty.com  
Licking County Planning Commission, Director, Jerry Brems ..... jbrems@lcounty.com  
Licking County Transit Board, General Manager, Lorretta Frenton .....lfrenton@lcounty.com  
Mid-Ohio Regional Planning Commission (MORPC) Director of Transportation, Robert Lawler  
..... rlawler@morpc.org  
Mid-Ohio Regional Planning Commission (MORPC), Transportation, Ethan Ortman  
..... eortman@morpc.org  
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ODOT Central Office of Transit, Program Management, Seth Budge . seth.budge@dot.state.oh.us  
ODOT Central Office of Transit, Public Transit Manager, Jane Smelser  
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ODOT District 5, Deputy Director, Don Barber..... don.barber@dot.state.oh.us  
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United Carriers Corporation..... timfitterer@truckone.net  
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Village of Granville, Manager, Don Holycross..... dholycross@granville.oh.us  
Village of Granville, Mayor Hartfield ..... mkhartfield@aol.com  
Village of Granville, Planner, Chris Strayer ..... cstrayer@granville.oh.us  
Village of Hebron, Administrator, Michael McFarland .... hebronadministrator@midohio.twcbc.com  
Village of Hebron, Mayor Mason ..... hebronmayor@midohio.twcbc.com  
Village of Millersport, Mayor Severance..... [mayor@millersportohio.com](mailto:mayor@millersportohio.com)

**Appendix B – Sample Comment Form**  
Public Participation Process Comment Sheet and Questionnaire

**LCATS**  
**Anywhere Transportation Plan-**

**Public Comment Period**  
**October 6 – November 6, 2006**

If you have additional questions and or statements, please feel free to fill out the form below.

Name

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Address

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My question and / or statement concerning the plan is:

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## Appendix C – References

**Clark County-Springfield Transportation Coordinating Committee;** Springfield, OH; *Public Participation Plan*; Draft November 2006.

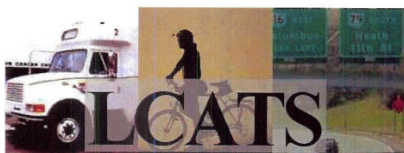
**Erie Regional Planning Commission;** Sandusky, OH; *Public Involvement Policy*; Draft December 2006.

**Miami Valley Regional Planning Commission;** Dayton, OH; *Public Participation Policy*; Draft 2006.

**Stark County Area Transportation Study;** Canton, OH; *Public Involvement Process*; Draft August 2006.

**Wood-Washington-Wirt Interstate Planning Commission;** Parkersburg, WV; *Public Involvement and Participation Process*; Adopted 2006.

## Appendix D – Public Involvement and Comments



### LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS)

## REVISED PUBLIC INVOLVEMENT PROCESS

**PUBLIC COMMENT PERIOD**  
**March 23, 2007 through May 7, 2007**

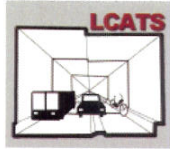
The Public Involvement Process is a proactive process, which is vital to the continuing, cooperative and comprehensive transportation planning process.

The revised Public Involvement Process for the Licking County Area Transportation Study (LCATS) will be available for public comment between the hours of 9:00 A.M. and 4:00 P.M. commencing on March 23, 2007 and ending on May 7, 2007 at the LCATS office located on the first floor of the Donald D. Hill Licking County Administration Building, 20 South Second Street, Newark, Ohio 43055.

Comments may be made in person, via email to [smapel@lcounty.com](mailto:smapel@lcounty.com), or in writing, attention: Sandra R. Mapel. The Public Involvement Process is also available 24 hours per day on the LCATS Web Page at <http://www.lcats.org>, in "Planning Documents".



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[Waterworks Road Public Involvement Meeting June 13, 2006](#)

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*3/22/2007 1:32:45 PM - PUBLIC INVOLVEMENT PROCESS HAS BEEN REVISED ~ The Public Comment Period is March 23, 2007 through May 7, 2007*

The Public Involvement Process is a proactive process, which is vital to the continuing, cooperative and comprehensive transportation planning process.

The revised Public Involvement Process for the Licking County Area Transportation Study (LCATS) will be available for public comment between the hours of 9:00 A.M. and 4:00 P.M. commencing on March 23, 2007 and ending on May 7, 2007 at the LCATS office located on the first floor of the Donald D. Hill Licking County Administration Building, 20 South Second Street, Newark, Ohio 43055.

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The Public Involvement Process is also available 24 hours per day on the LCATS Web Page at <http://www.lcats.org>, in "Planning Documents".

[http://www.lcats.org/press/show\\_press.asp?id=61](http://www.lcats.org/press/show_press.asp?id=61)

3/30/2007



Friday, May 11, 2007

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- Public Transit
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- Veterans' Commission
- Water & Wastewater

## Public Involvement Process Has Been Revised ~ The Public Comment Period Is March 23, 2007 Through Ma

Friday, March 30, 2007

Newark OH - The Public Involvement Process is a proactive process, which is vital to the continuing, cooperative and comprehensive transportation planning process.

The revised Public Involvement Process for the Licking County Area Transportation Study (LCATS) will be available for public comment between the hours of 9:00 A.M. and 4:00 P.M. commencing on March 23, 2007 and ending on May 7, 2007 at the LCATS office located on the first floor of the Donald D. Hill Licking County Administration Building, 20 South Second Street, Newark, Ohio 43055.

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Submitted by Sandra R. Mapel P.E., LCATS Technical Study Director  
 LCATS - Planning Department

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5/11/2007

Kishler Funeral Home. Cremation will be afterward. Inurnment will be at a later date at Perryton Cemetery.

Mr. Riggleman, a health care aide for Interim Health Care, passed away March 22, 2007, at Licking Memorial Hospital. He was born Oct. 7, 1958, in Newark. He was the foster son of the late Oscar and Pauline (Divren) Monroe. He was a 1978 graduate of Heath High School.

He married Robin Kaylor on Aug. 23, 1980. Other survivors include a son, David S. Riggleman, of Newark; a daughter, Loni Riggleman, of Heath; a brother, Richard Monroe, of Newark; a sister, Kristie Moore, of Cambridge, Ohio; and two grandchildren, Takiesha Stephens and Braelen Stephens.

Friends may call from 5 to 6 p.m. Tuesday at the funeral home before the service.

To sign an online guest book, please visit [www.brucker-kishlerfuneralhome.com](http://www.brucker-kishlerfuneralhome.com) and click guest book/obituary.

**Brucker & Kishler Funeral Home**  
**#1 Funeral Home in Licking Co.**  
 885 N. 21st St., Newark  
**366-3343**

2006  
 READERS CHOICE AWARDS

[brucker-kishlerfuneralhome.com](http://brucker-kishlerfuneralhome.com)

**Medicaid Asset Protection**

price of Central Ohio, 2269 Cherry Valley Road, Newark, OH 43055. Envelopes will be available at the funeral home.

Friends may call from 2 to 4 p.m. and 6 to 8 p.m. Monday at the funeral home, 179 Granville St., Newark. Visit [www.Schoedinger.com](http://www.Schoedinger.com) to sign an online guest book or to send an e-mail condolence.

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**MEMORIAM**  
*In loving memory of Thomas Dunlap on his birthday, March 25th, and Diana (Dunlap) Reid who passed away March 27, 1994. God saw you getting tired, and a cure was not to be; so He put His arms around you, and whispered, "Come with Me". Our family circle has been broken, a link gone from our chain, but though we parted for a while, we know we'll meet again. Go rest in peace our loved ones, until our time has come, then our links will join again, as we join you one by one.*  
 Sadly missed by the entire family.

Mount Carmel West and Monterey Care Center, Grove City, for their excellent care.

*The family of Karen Shell would like to take this time to express our sincere thanks to all our friends and family for all their support, food, flowers, cards and donations in the passing of our loved one. A very special thanks to Father Dan Millisor. The staff at Heath Nursing Home, Hospice of Central Ohio. Pall Bearers Dick Bebart, Steve Ruff, Lewis Bonner, Bob Gartner, Dick Layton & Paul Kennedy. The Shell Family*

**LICKING COUNTY AREA TRANSPORTATION STUDY (LCATS) REVISED PUBLIC INVOLVEMENT PROCESS PUBLIC COMMENT PERIOD**  
**March 23, 2007 through May 7, 2007**

The Public Involvement Process is a proactive process, which is vital to the continuing, cooperative and comprehensive transportation planning process.

The revised Public Involvement Process for the Licking County Area Transportation Study (LCATS) will be available for public comment between the hours of 9:00 A.M. and 4:00 P.M. commencing on March 23, 2007 and ending on May 7, 2007 at the LCATS office located on the first floor of the Donald D. Hill Licking County Administration Building, 20 South Second Street, Newark, Ohio 43055.

Comments may be made in person, via e-mail to [smapel@lccounty.com](mailto:smapel@lccounty.com), or in writing, attention: Sandra R. Mapel. The Public Involvement Process is also available 24 hours per day on the LCATS Web Page at <http://www.lcats.org>, in "Planning Documents".

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**LOBBY HOURS**  
 Monday-Thursday 9 a.m. to 5 p.m.  
 Friday 9 a.m. to 6 p.m.  
 Saturday 9 a.m. to Noon



**LICKING COUNTY AREA  
TRANSPORTATION STUDY (LCATS)**

---

20 South Second Street, Newark OH 43055  
740-670-5190  
Fax 740-670-5197  
[www.lcats.org](http://www.lcats.org)

**Sandra R. Mapel, P.E.**  
Technical Study Director

**TO:** Transportation Stakeholders, Public Officials and Interested Parties

**From:** Sandra R. Mapel, P.E.  
LCATS Technical Study Director

**Date:** March 26, 2007

**Subject:** LCATS revised Public Involvement Process  
Public Comment Period, March 23, 2007 through May 7, 2007

The Licking County Area Transportation Study (LCATS) is seeking comments on their Public Involvement Process and we are soliciting your comments.

The Public Involvement Process is a proactive process, which is vital to the continuing, cooperative and comprehensive transportation planning process.

The revised Public Involvement Process for the Licking County Area Transportation Study (LCATS) will be available for public comment between the hours of 9:00 A.M. and 4:00 P.M. commencing on March 23, 2007 and ending on May 7, 2007 at the LCATS office located on the first floor of the Donald D. Hill Licking County Administration Building, 20 South Second Street, Newark, Ohio 43055.

Comments may be made in person, via email to [smapel@lcounty.com](mailto:smapel@lcounty.com), or in writing, attention: Sandra R. Mapel. The Public Involvement Process is also available 24 hours per day on the LCATS Web Page at <http://www.lcats.org>, in "Planning Documents".

We look forward to your comments. Thank you.

**Copy:** LCATS FY 2007 Public Involvement Process revised March 2007  
Electronic Reading File







LCATS

April 8, 2007

SEED PUBLIC INVOLVEMENT PROCESS

PUBLIC COMMENT PERIOD

March 23 through May 7, 2007

Attn: Sandra R. Maple

There is definitely a lack of transit services in central Ohio. From city bus systems to Greyhound, Greenlawn to passenger trains, this region is in awful shape for getting around.

Some type of system is needed to connect cities of neighboring counties. Mount Vernon - Newark - Coshocton - Zanesville and Lancaster would all benefit from such a service; communities helping communities. People being unhappy about gasoline prices, this would be an alternative. The environment would also benefit from less pollution.

Paul G.